

DEPARTMENT OF THE ARMY

Vacancy Announcement Number: NEGE04752394

Opening Date: March 18, 2004

Cut off Date: March 24, 2004

Position: Realty Specialist, GS-1170-13/FPL: 13

Salary: \$72,108 - \$93,742 Annual

Place of Work: U.S. Army Engineer District, Baltimore, Real Estate Division, Realty Services Field Office

Duty Stations: Annapolis Junction, Maryland

Position Status: This is a Permanent position -- Full Time

Number of Vacancies: 1

Duties: Serves as a Senior Realty Specialist, applying a mastery of real estate regulations, principles & practices. Is a primary realty liaison with the other USACE Divisions & Districts for delineating project requirements & providing project guidance on non-sensitive matters tasked to them. Is the primary specialist operating a total realty program servicing the space needs of several agencies in the intelligence community as well as other sensitive elements. Provides program guidance to other agencies, state & local governments. Workload is extremely complex & is geared to a crises atmosphere prompted by work events. The nature of the work requires the application of new theories & standards as much of it is not susceptible to treatment by conventional methods. Uses knowledge & skills to analyze & resolve conflicts in policy & objections &/or controversial transactions arising from complex negotiations. Plans for congressional approvals when necessary.

Who May Apply:

- Army employees serving on career or career conditional appointments or equivalent.

Qualifications:

SPECIALIZED EXPERIENCE: Specialized experience is experience which has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of this position, and that is typically in or related to applying a superior knowledge of real estate principles, policies, and methods in the fields of property acquisition and management in order to service the space needs of several agencies in the intelligence community as well as other sensitive elements. KSAs not required. Applicants will be rated against Resumix Job Search Criteria.

COMMENTS: This position requires the selected candidate to obtain a Top Secret, Sensitive Compartmented Information, Special Intelligence Security Clearance (TS-SCI-SI). Selected candidate must take and pass a polygraph test (up to and including lifestyle background checks). Candidate will not be permitted to enter on duty until required

clearances/tests have been obtained. Failure to obtain and maintain a security clearance will result in removal from position. This position requires random drug testing due to the security clearance. Applicants must include the following information in the content of their resume: Summary of ratings for the last three annual performance appraisals, relevant training and award history, membership in relevant societies, and professional registration/license, if applicable. Applicants must fax a copy of their most recent performance appraisal to Melanie Hacker, Program Support Assistant, at (410) 962-4922. Please indicate vacancy announcement number on all faxed documents.

GS-12 and above: One year of experience directly related to the occupation and equivalent to at least the next lower grade level. There is no substitution of education for experience at this level.

Other Information:

- Permanent Change of Station (PCS) expenses will be authorized.
- Temporary Duty (TDY) travel is 50 percent.

Other Requirements:

- You will be required to provide proof of U.S. Citizenship.
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- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.

How to Apply:

- Self-nomination must be submitted by the closing date.
- Resume must be on file in our centralized database.
- If your resume is currently in our central database, you may Self-Nominate by going to the CPOL/CPOC Vacancy Announcement Board <http://cpolrhp.army.mil/ner/index.html> , key (or cut and paste) the announcement number into the Search - Announcement field (found at the bottom of the page), click on GET ANNOUNCEMENT, then follow link within THAT announcement to self-nominate.
- Click here to use the [Army Resume Builder](https://cpolst.belvoir.army.mil/rb/rb_entry.cgi) (https://cpolst.belvoir.army.mil/rb/rb_entry.cgi) to create your resume. Follow the instructions in this vacancy announcement to apply for the job.

Point of Contact: Taunya L. Stewart, NE Civilian Personnel Operations Center, 410 306 1208

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER.

Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.

SELECTION FOR THIS POSITION IS SUBJECT TO RESTRICTIONS RESULTING FROM DEPARTMENT OF DEFENSE REFERRAL SYSTEM FOR DISPLACED EMPLOYEES.